

**MINUTES OF THE
STE. GENEVIEVE BOARD OF ALDERMEN
REGULAR MEETING
THURSDAY - August 26, 2021**

CALL TO ORDER. Mayor Paul Hassler called the meeting to order at 6:00 p.m. and all stood for the pledge of allegiance.

ROLL CALL. A roll call by City Treasurer Sue Schweiss showed the following members present:

Mayor Paul Hassler	
Alderwoman Susan Johnson	Alderman Gary Smith
Alderman Mike Jokerst	Alderman Bob Donovan
Alderman Mike Raney	Alderman Joe Prince
Alderwoman Ashley Armbruster	

Absent: Alderman Jeff Eydmann

APPROVAL OF AGENDA. A motion by Alderman Jokerst, second by Alderman Donovan to approve the agenda as presented. Motion carried 7-0-1 with Alderman Eydmann absent.

PRESENTATION/AWARDS. None.

PERSONAL APPEARANCE. None.

ACTION ITEM - PUT COVID DISCUSSION BACK ON THE AGENDA. A motion by Alderwoman Armbruster, second by Alderman Jokerst to approve putting covid discussion back on the agenda. Motion carried 7-0-1 with Alderman Eydmann absent.

At this time Jennifer Mueller, with Ste. Genevieve County Health Department addressed the Mayor and Board of Alderman concerning COVID cases and answered questions. Ms. Mueller stated that the numbers in the county are increasing, and we need to stay alert. Ms. Mueller recommends people getting vaccinated. The Ste. Genevieve County Health Department and CVS are scheduling appointments.

CITY ADMINISTRATORS REPORT. (See attached report)

STAFF REPORTS.

Happy Welch, Tourism Report (see attached report)

Eric Bennett, Police Chief (see attached report)

Steve Wilson, Alliance Water Resources (see attached report)

COMMITTEE REPORTS. Alderwoman Armbruster reported that there will be a movie night in the park on Saturday, August 28th. Alderwoman Armbruster also stated that the Park Board is short two members.

PUBLIC COMMENTS. Bob Browne addressed the board regarding his concerns with the City contracting with Alliance Water Resources for the Street and Parks Departments. Mr. Browne wanted to see if the employees would keep their jobs and positions held. Mr. Browne also stated that we should take this contract to the taxpayers and let them decide.

Dick Greminger addressed the board, stating that in years past we talked about the expertise that Alliance brought to the city by contracting them for water and wastewater. The street and park did not make since. There is \$45,000 difference and what are we getting for it. Mr. Greminger is also concerned with the retirement plan and health insurance that Alliance will offer to our employees. Will Alliance help with other functions in the city that the street department does now.

Gary Roth addressed the board regarding his concerns for his employees. Mr. Roth stated that there is a lot of unanswered questions on the insurance, CDL's, uniforms and boot allowances. Are Alliance's benefits and what the offer going to compare to the City's. Mr. Roth is also concerned on if the street and park employees will be expected to cross-train.

PUBLIC HEARING. The purpose of this hearing is to allow citizens to comment on the property tax rates proposed to be set by the City of Ste. Genevieve a political subdivision. The tax rates shall be set to produce revenues which the budget for the fiscal year 2022 shows to be required from the property tax. Mayor Hassler opened the public hearing at 6:33 p.m. With there being no public comments or concerns Mayor Hassler closes the public hearing at 6:34 p.m.

CONSENT AGENDA.

1. Minutes - Board of Aldermen - Regular Meeting - August 12, 2021
2. Minutes - Board of Alderman - Work Session - August 12, 2021

3. Minutes - Board of Alderman - Closed Work Session - August 12, 2021
4. Minutes - Board of Alderman - Work Session - August 19, 2021
5. Treasurer's Report - July - 2021
6. **RESOLUTION 2021-53.** A RESOLUTION APPOINTING RHONDA SEXTON TO THE STE. GENEVIEVE HOUSING AUTHORITY BOARD.

Motion by Alderman Jokerst, second by Alderwoman Armbruster to approve the consent agenda as presented. Motion carried 7-1-0 with Alderman Eydmann absent.

OLD BUSINESS.

BILL NO. 4445 2nd READING. AN ORDINANCE APPROVING A MEMORANDUM OF AGREEMENT WITH ALLIANCE WATER RESOURCES, INC., A MISSOURI CORPORATION TO MODIFY THE INITIAL PROFESSIONAL SERVICE AGREEMENT DATED AUGUST 12, 2010. **2nd READING.** A motion by Alderman Donovan, second by Alderman Smith, Bill No. 4445 was placed on its second and final reading, read by title only, considered and passed by a roll call vote as follows: Ayes: Alderman Gary Smith, Alderwoman Susan Johnson, Alderman Mike Jokerst, Alderman Bob Donovan, Alderman Mike Raney, Alderman Joe Prince, and Alderwoman Ashley Armbruster. Nays: None. Motion carried 7-0-1 with Alderman Jeff Eydmann absent. Thereupon Bill No. 4445 was declared Ordinance No. 4366 signed by the Mayor and attested by the City Clerk.

NEW BUSINESS.

BILL NO. 4447 AN ORDINANCE OF THE CITY OF STE. GENEVIEVE LEVYING A TAX ON THE RESIDENTS OF THE CITY FOR THE YEAR 2021. 1ST & 2ND READING. A motion by Alderman Smith, second by Alderman Prince, Bill No. 4391 was placed on its first reading, read by title only, considered and passed by a 7-0-1 vote with Alderman Eydmann absent. A motion by Alderman Smith, second by Alderman Prince, Bill No. 4447 was placed on its second and final reading, read by title only, considered and passed by a roll call vote as follows: Ayes: Alderman Gary Smith, Alderwoman Susan Johnson, Alderman Mike Jokerst, Alderman Bob Donovan, Alderman Mike Raney, Alderman Joe Prince, and Alderwoman Ashley Armbruster. Nays: None. Motion carried 7-0-1 with Alderman Jeff Eydmann absent. Thereupon Bill No. 4447 was declared Ordinance No. 4367 signed by the Mayor and attested by the City Clerk.

BILL NO. 4448 AN ORDINANCE APPROVING AN ADDITIONAL MEMORANDUM OF AGREEMENT WITH ALLIANCE WATER RESOURCES, INC., A MISSOURI CORPORATION TO MODIFY THE INITIAL PROFESSIONAL SERVICE AGREEMENT DATED AUGUST 12, 2010, ADDING STREET/PARKS MANAGAMENT AND PERSONNEL. 1ST READING. Alderwoman Armbruster called for some discussion of the board. Alderwoman Armbruster answered some of the concerns that were brought up in public comments. The committee met last

Monday with the employees and Alliance will pay for CDL's, cross-training will be left up to the employee. The insurance is going to depend on the employees needs.

Alderman Donovan questioned the cost difference and that we do not have anything in writing. He also commented on the retirement match that Alliance offers.

Alderman Raney stated that Alliance brings a whole levee of service to the city. Alderman Raney respects the commits from the former Mayor and city employee. He also stated that the City does not have to enter a contract with Alliance for these services tonight. We have time to get more information and review this further.

A motion made by Alderman Raney, second Alderwoman Johnson to table Bill No. 4448 until the next Board of Alderman meeting. Motion carried 7-0-1 with Alderman Eydmann absent.

OTHER BUSINESS. Alderman Raney discussed stormwater and the damage that Shuh's Plumbing received on Monday evening and the other stormwater damage in town. Alderman Raney would like to get a work session on stormwater to discuss this. City Administrator Welch stated that it could cost around \$50,000 for engineering and that we would be able to use some of the APRA funding. David Bova stated that there was a stormwater study done. Mayor Hassler stated that with the amount of rain we had in 45 minutes the system was overwhelmed. Mayor Hassler said if we have some money, we could address some of these stormwater issues.

MAYOR/BOARD OF ALDERMEN COMMUNICATION. None

EXECUTIVE/CLOSED SESSION. A motion by Alderwoman Armbruster, second by Alderwoman Johnson to enter into closed session to discuss legal actions and personnel matters as authorized by Section 610.021 (1), and (3) RSMo. Motion carried 7-0-1 by a roll call vote as follows: Ayes: Alderman Gary Smith, Alderwoman Susan Johnson, Alderman Mike Jokerst, Alderman Bob Donovan, Alderman Mike Raney, Alderman Joe Prince, and Alderwoman Ashley Armbruster. Nays: None. Motion carried 7-0-1 with Alderman Jeff Eydmann absent. 7:25 p.m.

ADJOURNMENT. With no further business Mayor Hassler adjourned the meeting at 9:00 p.m.

Respectfully submitted by,



Sue Schweiss
City Treasurer

CITY ADMINISTRATOR REPORT

August 26, 2021 UPDATE 1

1. We received Change Order #1 for the N. 4th St. Water Line Replacement Project. A fire hydrant had to be moved so the additional excavation, piping, aggregate, and road cutting will increase the total by \$1,222.18. Cochran Engineering agreed with the change.
2. I may be out of the office on August 24 for jury duty. (Let out early for good behavior)
3. The City has received its ARPA funds from the state with a total of 445,552. We will discuss in September the priorities as far as the funds.
4. Travelers Insurance will be in town Wednesday to talk about Worker's Compensation coverage and tour the fire house. They would tour the PD but it is being remodeled.
5. City offices will be closed for Labor Day, September 6, 2021.
6. New opening and closing dates for the municipal April 5, 2022 election go into effect this year with the filing period starting December 7, 2021 and ending December 28, 2021 at 5:00 p.m. It does NOT extend into January like years past.
7. Ste. Genevieve County COVID cases has risen to 11 average active cases for the last 7 days as of today so we will be instituting required mask wearing for visitors in city hall starting tomorrow morning and will institute it for the next 2 weeks. This will include the next board meeting on September 9.
8. Jeff Wix will be starting September 7, 2021 as our new tourism director. And Connie Beauchamp will be starting the same day as our Front Clerk/Administrative Assistant in city hall.

Tourism Report 8/26/2021

Welcome Center Visitors:

June – 2397

July – 2128

August – 1464 (as of 8/16)

173 People visited the photo exhibit

736 people used the Welcome Center during Jour De Fete.

Google Ads

1482 Impressions

62 Took on Ad

11 Took Action

We have begun developing our advertising for fall using grant funds from the Missouri Division of Tourism and the city's matching funds that are planned for the next budget. The state allocated \$70,000 for Ste. Genevieve with a city match of \$23,333. We will use our regular budgeted marketing funds to make that match.

We have developed print ads for the Webster-Kirkwood Times, 2 ads for Destination 618 Magazine, and TV ads for WAND TV in Decatur, IL, and KRCG TV in Columbia, MO. We also have ads scheduled for Missouri Life Magazine, KMOX/KEZK, WRVR Memphis, Robinson Outdoor Billboards, and ¼ of grant funds for Facebook advertising. All of advertising has to be approved through the MDT and includes the Missouri Tourism Logo.

We are using the slogan "History is Just the Beginning" and hope that it resonates with visitors.



Ste. Genevieve Police Department



Monthly Operations Report

Date: July, 2021

Calls for Service:

*SGPD responded to 426 calls for service in July, 2021.

UCR	Incident Type	Count
1059	ESCORT	9
1073	ALARM BURGLARY	14
8085	PERSON CHECK	1
8121	TRAFFIC STOP	71
A911	ABANDON OR OPEN 911 CALL	13
ALARM	FIRE ALARM	5
ANIM	ANIMAL CALL	10
ASSA	ASSAULT/SEXUAL ASSAULT WITH EMS AND FIRE	3
ASSIP	ASSIST FOR POLICE	5
ASSLT	ASSAULT CALL	1
BURG	BURGLARY	1
CHILD	CHILD ABUSE	1
CI	C AND I DRIVER	2
COMME	COMMERCIAL FIRE	2
CWB	CHECK WELL BEING	14
DFS	ASSIST DFS	2
DIABE	DIABETIC PROBLEMS	2
DIST	DISTURBANCE	17
DOMES	DOMESTIC DISTURBANCE	5
EXTRA	EXTRA PATROL	5
FALLS	FALLS	1
FOUND	FOUND PROPERTY	3
FRAUD	FRAUD	3
FUGI	FUGITIVE ARREST	13
HARA	HARASSMENT	5
HOLD	HOLD UP ALARM	1
INFO	INFORMATION ONLY	8
INVESP	INVESTIGATION POLICE	43
MISC	MISCELLANEOUS	80
MISSJ	MISSING JUVENILE	1
MOTO	MOTORIST ASSIST	2
MVAN	MVA NON INJURY	4
OPEN	OPEN DOOR	4
ORDIN	ORDINANCE VIOLATION	5
PAPER	PAPERS SERVED	3
PEACE	PEACE DISTURBANCE	7
PICK	PICK UP	5
PROP	PROPERTY DAMAGE	1
PSYCH	PSYCHIATRIC/ABNORMAL BEHAVIOR/SUICIDE ATTEMPT	3
PURSU	PURSUIT	1
RESID	RESIDENTIAL FIRE	1
SEIZ	CONVULSIONS/SEIZURES	2
SICK	SICK PERSON	2
SUSPPE	SUSPICIOUS PERSON VEHICLE	24
THEFT	THEFT	9
THREA	THREATS	2
TRAUM	TRAUMATIC INJURIES	1
TRESP	TRESPASSING	2
TTC	TRY TO CONTACT	1
UNCON	UNCONSCIOUS	5
UNKNO	UNKNOWN PROBLEM	1

Total: 426

Staffing:

*We have extended a conditional offer to fill our open vacant Patrol Officer position.

Training:

*Nothing to report.

Meetings attended:

*I attended 1 BOA meetings in July.

Facility:

*The Police Department remodel is underway. The demolition is finished and the rebuild is underway.

Equipment/Maintenance:

*Nothing to report.

Police Radio:

*Nothing to report.

Grants:

*Nothing to report

Miscellaneous:

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OUR MISSION

We partner with communities to deliver the finest water and wastewater services available at a competitive price. We are committed to keeping water safe and clean while serving people and taking care of communities with improved technical operations, careful management and financial oversight, and ensured regulatory compliance.

Alliance Water Resources, Inc.

**206 S. Keene St.
Columbia, MO
65201**

(573)-874-8080

OPERATIONS REPORT – Ste. Genevieve

July 2021

Water Treatment Plant

- We were notified of a possible chlorine shortage in the U.S. And deliveries could be delayed. While available we have increased our on-hand supply to ensure this doesn't become an issue for Ste Genevieve. Just 1 week after building inventory up we were subject to a delayed shipment.
- Well #4 failed to start up. We diagnosed the problem and found a bad switch in the panel. Switch was replaced inhouse and normal operation resumed.
- All facilities were sprayed for spiders.
- Well #7 motor and pump had to be replaced.
- Lead and Copper Samples were collected. Results were well within limits.
- All locations were inspected and cleaned.

Wastewater Treatment

- The Ultra Violet System was operating on 1 bank. The other bank had a main breaker go bad and had to be replaced. All work was completed by AWR Staff.
- Clarifiers were cleaned and inspected during a period of low flow.
- During rain events the plant received higher than normal flows. Staff monitored the plant through the night to ensure everything stayed in compliance.
- Routine maintenance and inspections were performed as scheduled.
- Quarterly instream samples were collected and sent off.



OPERATIONS REPORT – Ste. Genevieve

WASTEWATER PLANT EFFLUENT QUALITY

	<u>BOD Mg/l</u>	<u>TSS mg/l</u>	<u>pH</u>	<u>E. coli forming Colonies/100 ml</u>
Monthly Average	3.1	3.1	7.5	80
Peak Day	4.6	4.4	8.2	115
Percent Removal	98.0%	98.3%		

NPDES EFFLUENT LIMITATIONS

	<u>BOD Mg/l</u>	<u>TSS mg/l</u>	<u>pH</u>	<u>E coli forming Colonies/100 ml</u>
Monthly Average	30	30	6.5-9.0	206
Weekly Average	45	45		1030

AMMONIA MONTHLY LEVELS

	<u>Ammonia as Nitrogen</u>
Daily Maximum	.03
Monthly Average	.03

AMMONIA LIMITATIONS

	<u>(April 1st- Sept 30th) Ammonia as Nitrogen</u>	<u>(Oct 1st-March 31st) Ammonia as Nitrogen</u>
Daily Maximum	4.2	11.8
Monthly Average	1.5	2.6

PLANT HYDRAULIC AND ORGANIC LOADING

Daily Maximum flow MG- .1250 mgd July 17, 2021
 Daily Maximum loading 1029 lbs., July 22, 2021



OPERATIONS REPORT – Ste. Genevieve

Collection/Distribution

Collections

- Staff jetted over 6000ft of sewers during this reporting period. This includes all of St. Jude subdivision.
- El San Felipe, Colliers, and Macho Tacos all cleaned their grease traps.
- Virginia Street lift station, pump #2 failed. We found a bad wear ring in the pump. Parts were unavailable so we had Equipment Pro make one.
- Assisted local plumber with locations of sewer laterals.
- Met with Riverview Nursing Facility about the device to catch the trash that is being discharged from their facility. They have hired and retained a company for the installation of a bar screen, which they will maintain.
- All lift stations were cleaned, inspected.
- All lift stations were inspected at a minimum of 3 times per week. Staff inspects for grease build up, vandalism, and any electrical issues that would indicate issues with pumps, motors, or controls.

Distribution

- 6" water main was repaired in Robinwood, and a service line.
- We have compiled a list of meter pits that are currently in basements on North 4th St. These will be moved outside during the water line project.
- All materials for the Portis Street Apt. Have been ordered and received. We are currently waiting for the contractor for installation.
- Water leak at 795, and 1085 Market St.
- Waterline Project 2021 has begun.
- All remote buildings were cleaned, inspected.

Customer Service

- Staff performed 47 line locates.
- Staff performed 59 work orders.
- Disconnects for non-payment 15.
- There were 5.5 loads of lime purchased.



OPERATIONS REPORT – Ste. Genevieve

Project Updates

- MB Construction was selected for the 2021 Waterline Project. They Started on July 12th, 2021 and have completed the installation as of this report.
- Cochran is preparing a proposal for the electrical project at the water plant.

Safety

- Staff received refresher training on ARC Flash safety and PPE.
- Covid Update for staff.

Regulatory

- All testing and reports were submitted on time.

Training

- Trained Street Dept on Shoring installation.

Concerns for the Month

- Waterline project.

Positive for the Month

Thanks to Dave Bova for the support on grease traps.